



LEICESTERSHIRE & RUTLAND AMATEUR SWIMMING ASSOCIATION

Minutes of Meeting held on Tuesday 11th June 2024

Present: Ursula Beck, Judy Leader, Ron Brewin, Geoff Robilliard, Alan King, Abi Crane, Lee Taylor, Val Dunton, Helen Bickerstaff, Jamie Evans, Maryjoy Appleton, Rachel McClaren,

41/24: Apologies: Sue Wainscot, Angela Bird, Lee Smith, Paul Sippitt, Trevor Hincks, Jill Stidever. Jenny Beech and Leslie Johnson were also absent from the meeting.

42.24: Confirmation of the Minutes of the Special General Meeting held on 14th May 2024

Proposed by Val Dunton and seconded by Abi Crane as being a true record. All present accepted the minutes. Ursula said that following this meeting the revised Constitution had been sent to all Club Chairs with a request for the Club to sign them and return a copy. To date only one club has signed and returned their copy. She asked that delegates go back to their clubs and ask for the Constitution to be signed and returned.

43/24: Confirmation of the Minutes of the meetings held on Tuesday 14th May 2024

Proposed by Judy Leader and seconded by Ron Brewin as being a true record. All present accepted the minutes.

44/24: Matters Arising from the meeting held on 14th May 2024.

There were no matters arising from the minutes.

45/24: Correspondence & Secretary's report:

Ursula confirmed that the County had now completed the County Governance Code work, which is in line with Swim Mark for Clubs. She thanked Judy, Sue, Paul and Geoff for their support in completing this work.

Shape the Future of our Sport – Ursula, Judy, Sue, Paul and Ron had attended the Roadshow at Sport Park. It was to be hoped that others had managed to attend a session which were being run by the new CEO Andy Salmon. It was a good opportunity to hear how Swim England intended to move forward and to have an input with our own views. When all Roadshows completed it was intended to collate and circulate the comments and concerns raised by those attending.

46/24: Acceptance of Records – Trevor Hincks

There were no records for ratification this month.

47/24a Treasurers Report – Judy Leader

Main Points

- The only income this month is Bank Interest. This is as expected.
- Expenditure is attributable to the regular outgoings (COL, Workspace, software etc), Bursary payment, Records and Officials License Renewals Budget
- As reported last month, work has commenced on the budget for next season. Please will all Managers and Officers give consideration to their finances for 24/25 and let me have your individual budgets by 12th July so they can be collated into a single document to be presented at a Finance Meeting in August (date to be agreed).

Attached reports (previously circulated): Cash Flow for the Financial Year – showing financial year to date.

Profit & Loss for April – income exceed expenses this month as expected.

Balance as at 31st May 2024

47/24b: East Midlands Region Report – Ursula Beck

Board meeting held 18th May 2024.

The East Midlands Bursary process for the Region has now opened again. Details will be sent out to the Clubs and the County outlining the process to be followed. In order for bursary claims to be accepted the Clubs personnel record must be up to date. In other words, all DBS, Safeguarding and Team Manager details to be completed for all relevant personnel.

Judy queried the exact process to be used with regard to the Regional Bursaries and the County Bursaries. Helen said that as it stands, when someone submits a Regional bursary application, they will receive an automated email that will confirm their submission and link to the County web page if they wish to apply for County funding. Alternatively, if we would prefer the County bursary to be included in the Regional form we could select a tick box to also apply for the County bursary at the same time and the Region would run the appropriate checks for the County at the same time. Judy said she would discuss with Ursula and get back to Helen re our decision.

Val queried about bursaries being given to individuals who had completed a course but would not be giving their service to the club. Helen said that provided the correct titles (i.e. team manager, coach) were on the OMS then this would not happen as the Region would be checking prior to the individual being offered the bursary.

Discussion around the Swim England/ Regional Awards process for this year. Nomination process opened on 3rd June 2024 and closes on 7th July 2024. Now is the time to nominate your volunteers. Further details of additional Regional Awards will be circulated on the weekly Newsletter and the details will also be published on our own LASA Website. Ursula stressed how important it was to take this opportunity to nominate volunteers for the work that they did.

47/24c: Swimming Report – Paul Sippitt

No report for this meeting. In the absence of Paul, Ursula informed the Executive that Paul had indicated that although the invites for the Inter Club Relays were intended to be out by the end of May, he would now be sending the invites out this week and apologised for the delay.

47/24d: LASA Development Report – Sue Wainscot

Inter County Team Event:

The “long list” of swimmers being considered for the County Team was circulated; a couple of those on the list no longer swim.

The final selection will be undertaken week commencing 1st July to enable times achieved at the COLSC & Leicester Sharks Open Meets to be considered. A couple of provisional changes have already been made following the Hinckley SC Open Meet.

Jamie Black, Head Coach Leicester Sharks has been appointed as a Coach for the event alongside Harry Pickering, COLSC. Both Coaches will be involved in making the final selection along with Jamie Evans.

Club Chair/Coach Meeting:

This has been organised for Saturday 29th June at Braunstone Civic Centre (9am-12 noon). Date and venue have been circulated to all Club Chairs & Coaches (including those who had not responded to the email asking for availability). The 29th June enables at least 8 clubs to be represented. To date there has been no response from Coalville & Shepshed. Leicester Neptune and Leicester Masters have indicated they are not available on the 29th June. The Agenda will be circulated in the near future.

Inter Clubs (7/9/24) & Young Teams Galas (30/11/24):

Information for both these events are being circulated by Paul Sippitt, Swimming Manager.

LASA will organise Referees & a Starter for the event and those to cover the door admission.

It would be great if any Club could offer to set up the AOE and entry files for these two events. If any club is able to do this, please let me know & I will liaise with Ron Brewin.

Long Course Training for SE British & England National Swim Meets:

There are a number of swimmers not part of COLSC who have achieved a time to enable them to compete in the above events.

It is appreciated that it is expensive to hire lanes at Loughborough University for individual swimmers.

If Clubs wish to join forces to hire a lane at Loughborough University for these swimmers LASA will subsidise the cost of 50% of the hourly hire rate. The minimum number of swimmers in a lane will be 4 and the maximum number of sessions to be supported between now and the Championships is 6 x 2 hours.

Clubs interested should email Sue Wainscot (development@leicestershireasa.org or sue.wainscot@elts.me.uk)

Clubs will pay for the pool hire initially and the money can be reclaimed.

2024/2025 County Development Camps:

The first information regarding the county camps has just been circulated in the last few days. Attached is a copy of the one page summary explaining the programme and selection criteria.

This will be discussed in more detail at the Chair/Coaches meeting at the end of the month.

47/24e: City of Leicester Development Report – Jamie Evans

Development are now working towards the end of season meets firstly short course at City of Leicester (June) and the final long course at Northampton (July).

Aerobic work has progressed well. The squad are comfortably completing longer sets with greater distance repeats, whilst maintaining skills around the wall and stroke technique. Development continues to work drills every session that the swimmers know well which enables coaches to focus on the technical needs of individuals in the squad as required.

The Development Squad performed well at the Rotherham Metro meet at Ponds Forge which for some was the first away meet staying in a hotel overnight. Many positive conversations were had in terms of feedback and the coaches thoroughly enjoyed watching how the swimmers had progressed since the previous long course meets at Derby and Corby.

Below is a note from Alison:

“This will be my last season with the Development Squad as I move on to pursue other life interests. I have had the most amazing 10 years with City of Leicester which came about because I wanted to learn from others more experienced than myself. I wish to thank everyone who has helped me develop and supported me as a coach and the swimmers who have made the job so enjoyable and worthwhile. I will definitely miss the children and the fantastic coaching team and parents at COLSC.”

Alison has been a great asset to the coaching team at the City of Leicester Swimming Club, she will be missed.

Next season Gen, Harry and I will be coaching the new named “Link Squad”.

If anyone wishes to have any further information or to visit the City of Leicester programme please let me know, my contact details are on the bottom of this report.

Thank you to LASA for your continued support. Jamie headcoachcol@gmail.com 07912732023

Ursula asked Jamie to offer the County’s thanks and appreciation for all the Alison had done supporting the Development group.

47/24f: Masters Report – Alan King

I have a very short report this month regarding our Leicestershire Masters Open Meet.

I can confirm that thanks to the behind the scenes work by Fiona and Judy our Leicestershire Masters Open Meet to be held Sunday 15th September at Braunstone Leisure Centre – is now live and available for all Masters swimmers to enter our Master Meet. Communication about our meet has gone out through normal Social Media and also it is published on our LASA Website.

I will be continuing to promote our Meet as much as possible – although it is quite early for entries to gain momentum.

So far tonight we have around twelve swims booked which is a great start as we only went live 1 week ago.

I will keep everyone update with our progress. I will also be contacting Lee to ask his help to make requests for Officials this week. I already secured 2 Referee’s for our meet and will try to book a 3rd if possible.

Many Thanks Alan King LASA Masters Representative.

47/24g: Rules Revision—Paul Sippitt

No report.

47/24h: Officials Report – Lee Smith and Ron Brewin

Both items are from the Regional Newsletter

Could you please circulate the follow presentation to officials within your club.

Aquatics GB National Para Swimming CPD For Technical Officials

The next online presentation will be on Wednesday 10 July 2024 @ 7:00pm by Zoom, the presenters are David Metcalf and Tony Ward (WPS ITO's). The CPD is an introduction to officiating at events that include swimmers with a disability, aimed at swimming technical officials, Judge Level 1 or above. This CPD will give an overview of Functional Classification System, Terminology & Sport Class Overview including knowledge of World Para Swimming (WPS) rules and rule exceptions. The CPD is free and attracts 3 points towards the renewal of the BS officials Licence. If you have already attended a similar Para Officiating CPD since Summer 2023, this is the same presentation, and it is intended for new attendees. To reserve a place on the course please click on the national link below. You will be contacted after 5 July 2024 with the Zoom joining instructions. Please remember after applying to make a note in your diary/calendar. Application Link: <https://www.surveymonkey.com/r/Para1007>

Using trainee Judge level 1 candidates in licensed meets.

Judge 1 in training

In order to act as a "Judge 1 in training" for meet licensing purposes the individual must:

- Have enrolled on the Judge 1 course and completed all of the online theory modules
- Have evidenced achieving practical competence as a timekeeper
- Be within the requisite period of completing their poolside competencies

Failure to meet the above pre-requisites puts meets at risk of being downgraded or the times not going into Rankings at all.

Ron added to the report by stressing that it was important for all Officials in training to complete their training within the required time and to ensure that they got as much pool time experience as possible, especially at the Regionals so that they had a full understanding of what their role entailed. This also meant that they were fully experienced for our own County Championships. It was also pointed out that if a trainee did not complete their training within a set time, then they were not keeping up with any changes that were being made with regard to the rules for swimming. If there were Officials who had not completed their training within the 11 month required time, then it was suggested that they recommence their training. At least that way they would be able to bring themselves up to date with all information and rules relating to officiating.

Geoff also asked that a reminder be given to all trainee officials to bring their logbooks with them to be signed off.

Ron Brewin.

Feedback for Terry Bream from the recent National Officials group meeting.

Referee course

Reminder that any applicant has to have completed 50 hours on poolside since qualification as a J2S, this is in addition to the 10 hours post qualification training following J2S.

General acceptance that the 50 hours should be within the past two years, whichever is the most recent.

Shortage of official's discussion

It was noted that there an increased number of technical officials who are doubling up as team managers, which means that there could be shortages on poolside for either of these roles. No clear view of how this can be managed but it was fully discussed.

Insurance cover on poolside

I brought up the topic of insurance cover on poolside for technical officials. This has always been a somewhat grey area with no definite advice being offered for SE. The situation is that the SE insurers, Howden Group, state in their policy that all bona fide members of Swim England are covered from the age of 70 -85 except for permanent total disablement in addition to the full cover for public liability. This goes against the understanding of a number of people who have contacted me under the impression that they are only covered up to the age of 80. It is thought unlikely that Swim England will put out a definitive statement on this, all queries should be directed to the insurance company via the website link –

<https://www.howdengroup.com/uk-en/swim-england/members>.

DQ Reports

Final item was the content of the comment box on a DQ report. It seemed to be that a number of regions are accepting comments that do not provide full information or proof that an infraction has occurred. I did mention that the DQ report should in the first instance be verbal, only proceeding to writing the form if the referee agreed. Apparently, this has not been universal practice!

Lee Smith

Ron said that as a County we followed the correct process with regard to DQ reports. Alan asked that all Leicestershire Referees be reminded of this process.

47/24i: IT Report – Judy

The link to online entries for the Masters Open Meet, opened at the start of the month, has been added to the Masters page. The schedule for the 2025 Age Groups has also been added. The link to FB and Instagram is working well when posting News items.

Work is in progress to add a Gallery to the Website and should be ready to be released in the next couple of weeks. A method for Clubs to update their own contact details for the Leicester League is still to be investigated.

As a reminder, Clubs' competitions and galas can be added to the LASA Events page; please provide the details (date, time, location, entry information etc) to Judy Leader via email it@leicestershireasa.org and Judy will add it to the page.

Judy informed the meeting that she had been looking at costs and designs for the proposed new banner for the County. She was hoping to enlist the help of a design person that she knew who would help with the design. She would report back at the next meeting.

47/24j: Presidents Report

Nothing to report.

47/24k: Disability report

Nothing to report

47/24l: Any other Reports:

48/24: Any other Business accepted by the Chair as relevant.

- a) Val said that as informed at the last meeting their pool was now closed until at least the beginning of August. She said that several clubs had offered support for which they were very grateful, and the Leisure Centre had also offered land training with the 12 plus swimmers.
- b) Abi said there were still places on the Coalville Open Meet to be held on 7th July if any clubs were interested and to get in touch with her.
- c) Helen said there was a new "Inspire to try" toolkit being launched and details were on the East Midlands Website. With the Olympics and the Paralympics just around the corner, they were encouraging clubs to organise free taster sessions for July and August through the Inspire to Try Programme. All details were on the East Midland Website with the appropriate links.

Confirmed date of next meeting 8th July 2024 commencing at 7.00 pm via google meet. As agreed the meeting will be held on the Monday not the Tuesday for July only.

There being no further business the meeting was closed at 19.40 pm.