



## LEICESTERSHIRE & RUTLAND AMATEUR SWIMMING ASSOCIATION

### Minutes of Meeting held on Tuesday 8<sup>th</sup> October 2024

**Present:** Ursula Beck, Judy Leader, Ron Brewin, Geoff Robilliard, Sue Wainscot, Lee Smith, Angela Lake, Helen Bickerstaff, Trevor Hincks, Alan King, Val Dunton, Rachel McClaren, Matt Graham Brown.

**64/24: Apologies:** Paul Sippitt, Jill Stidever, Abi Crane, and Maryjoy Appleton. Jenny Beech, and Leslie Johnson were also absent from the meeting.

#### **65/24: Confirmation of the Minutes of the meetings held on Tuesday 10<sup>th</sup> September 2024**

The minutes were proposed by Val Dunton and seconded by Judy Leader as being a true record. All present in favour.

#### **66/24: Matters Arising from the meeting held on 10<sup>th</sup> September 2024**

There were no matters arising from the minutes.

#### **67/24: Correspondence & Secretary's report:**

The meeting was informed that Maryjoy had communicated to say that she was stepping down as the delegate for Oadby & Wigston as she was no longer on the clubs committee. Ursula said she had replied to Maryjoy thanking her involvement during the time she had been a delegate. It was important for all clubs to have a delegate in order for the clubs to be aware of what was happening within the County and in this respect, Ursula said she would contact those clubs who no longer had a delegate representing them on the Executive.

The delegates were informed that Swim England had now produced a Behaviour Policy for Clubs to assist them if they had code of conduct issues that needed to be dealt with. A copy of this policy and template would be added to the policies on our own website but Ursula asked all club delegates to ensure that their clubs were aware of this template.

#### **68/24: Acceptance of Records – Trevor Hincks**

There were no records submitted for ratification at this meeting.

#### **69/24a Treasurers Report – Judy Leader**

##### **Main Points**

- Income is again attributable to the entry & spectator fees for the Inter Club Relay Galas and the Masters Open Meet entries
- Expenditure is attributable to the regular outgoings (COL, Workspace, software etc) together with transport to Sheffield for the Inter Counties gala, the purchase of the banners and pennant and the Business Insurance renewal that covers our equipment etc.
- This month sees the increase of the COL payment from £581 per month to £833 as per the new agreement.
- The invoice for the Interclub Pool hire from BLC is still awaited but expected following their September month end.
- An invoice for the Long Course training that was held in August for National swimmers is also yet to be received. This is being organised by Hinckley SC.
- Once all outstanding invoices for the 2023/24 financial year have been received the year end accounts will be prepared and sent to Stuart Sharp for inspection

##### **2024 Masters Meet**

- Invoices from Braunstone Leisure Centre are yet to be received as they are generated after the end of the month, so expected imminently

- Income from entries totalled £4992.50, increase of 49%, with sponsorship of £520 giving a total income of £5512.50
- Expenditure is estimated at £3589.38 (subject to final BLC invoice)
- Surplus estimated at £1923.12 a 93% increase on last year.

**Attached reports: Circulated prior to the meeting.**

Cash Flow for the Financial Year – showing financial year to date which indicates an overall surplus of £15k but this is likely to reduce slightly when the final year-end report is produced.

Profit & Loss for September 2024 – expenditure exceeded income over the period resulting in a small deficit

Balance as at 30th September 2024 – showing financial position – note a correction to Equipment which in previous months had been overstated.

Judy asked the delegates whether they found the new format for the accounts to be ok since moving to Pandle. All were happy with the presentation of the accounts and Judy was thanked for presenting this month's accounts.

**69/24b: East Midland Region Report – Ursula Beck**

Ursula said that the East Midlands Awards Ceremony on 14<sup>th</sup> September had been very good with volunteers from the County being well represented.

**69/24c: Swimming Report – Paul Sippitt**

In the absence of Paul, Geoff ran through the details for next year's Age Group & Championships, copy of which had been circulate to all delegates prior to the meeting.

**69/24d: LASA Development Report – Sue Wainscot**

**Inter County Team Championships 6.10.24:**

Leicestershire finished 10<sup>th</sup> in Division 2 at the event at Ponds Forge on Sunday.

Many thanks to all the swimmers who swam well with a significant number of Personal Best Times recorded. They all supported each other and entered into the spirit of the day bringing their own fancy dress etc.

Thanks to Jacob Mills & Alyssa Lo who were Team Captains for the day.

Also, thanks to Harry Pickering & Jamies Black who were the LASA Coaches and to Steve Platts & Aurora Marino who acted as Team Managers.

Ursula also thanked Sue for the work she had done to ensure that the County had everything in place.

**Chair & Coach Meeting Saturday 12<sup>th</sup> October:**

The Agenda & supporting documents are to be distributed in the next 48 hours, and this will include the Memorandum of Understanding relating to the swimmer pathway within Leicestershire.

At this moment no attendance has been confirmed from Market Harborough, Melton Mowbray, Coalville or Shepshed. It is hoped that at least one person from each club will be able to attend. The meeting is scheduled to run from 10am – 11.30am.

Discussions will also take place with those attending about swim camps to be run in the next 12 months covering various topics and age groups.

**Young Teams Gala Saturday 30<sup>th</sup> November 2024:**

The information and Conditions of Entry for this event will be distributed this week with a closing date of 2<sup>nd</sup> November 2024. One team per club will be permitted to enter; there will not be any B Teams in this gala.

It is hoped that all base clubs will be able to field one team.

Sue Wainscot

Development Manager

**69/24e: City of Leicester Development Report - September/February/June-July**

No report at this meeting. Matt was asked if a report for the start of the new season (September) could be provided for the next meeting.

#### **69/24f: Masters Report – Alan King**

Following on from the success of our Leicestershire Masters Open Meet I have now started to prepare for Leicestershire to have a Masters Relay team ready to take part in this year's Midland Inter County Masters Competition.

This year the competition will be held at Sandwell Birmingham on Sunday 10th November.

I have sent out a request to all Leicestershire Masters Club Representatives for them to send me names of their Masters swimmers interested in being selected to represent Leicestershire in this year's competition.

Also, this year Swim England have provided an expression of interest form for interested masters' swimmers to let me know they are available for selection by using the form from Swim England.

Some names have already been received and this is a great start for me - but we will need many more Masters swimmers to volunteer to be available to have a full Masters team representing Leicestershire.

NB All events are 50m including relays for all four strokes

I hope to report by our next meeting that we have finalised our team and are ready to take part in this competition on 10th November.

Many Thanks

Alan King

Leicestershire ASA Masters Representative

Sue said she had a variety of sizes in the blue T Shirts and asked if Alan wanted any for the Masters Inter Counties. Alan said he would let her know. It was agreed that these would be given free of charge to the Masters swimmers. Judy asked if Alan wished to take the new LASA Pennant to the competition, again Alan said he would sort this out with Judy.

#### **69/24g: Rules Revision—Paul Sippitt**

No report at this meeting

#### **69/24h: Officials Report – Lee Smith and Ron Brewin**

Swimming officials group meeting 25th September (via Terry Bream)

The bulk of the meeting was taken up with proposals for changes to the training of officials.

Outlined below is what was discussed:

The Timekeeper course was not mentioned, presumably that will continue as it is for any who wish to just be a timekeeper.

J1 course

No changes are planned at present, most people seemed happy with the course content but a number of grumbles about the information on the data file being out of date when it gets to us. I did ask if it would be possible to let me know when J1s complete their training, and I can then pass on the information to you as county coordinators. That will be looked at to see if it is feasible.

J2 course

Discussion centred around the need for a central registration scheme to be put into place, like the J1 registration.

Workbooks are only sent out when the course fee has been paid, either by the individual candidate or by a county within the region.

J2S training

Once again nobody is totally sure who is currently training to be a J2S. It is likely that a J2S registration scheme will be set up in a similar way to J1 and J2. There were calls for a pilot scheme to be set up to assess the practical requirements for a course.

We were asked to look at the training priorities within regions, this is something that we probably could do with. I think that priorities will differ between the counties in the region and also within clubs. If you can get your thoughts back to me on this, could be worth having a Zoom/Teams meeting to look at how we could help each other out. For example, it would be quite easy for a J2 course with members from different counties to have the 3 formal sessions carried out online. It has worked well for me with referee training.

In AOB the topic of strapping was raised, particularly with reference to glucose monitors, which are becoming more common. Apparently, there have been instances of referees not allowing a glucose monitor to be held in place with strapping. The advice was that swimmers requiring the use of a glucose monitor should be advised to get a Certificate of Exception, this will overcome the problem.

Regards

Lee

With reference to the request for glucose monitors to be allowed, it was stressed that parents needed to complete the details to receive the necessary Certificate of Exemption. A copy of details would be put onto our website, but Ursula asked that delegates make sure that their clubs are aware of the procedure for obtaining the Certificate of Exemption when required.

**Repeat request for officials below.**

Midland Para Development Meet – 13th October – Rugby

We are running a Para-Swimming Official CPD, led by Tony Ward, Technical Delegate at the Paralympic Games in Paris. This is free to attend and begins at 09:00 on the Sunday morning. With more Para-swimmers involved in our sport, and an expected increase following our success at the Paralympic Games, it is vital that officials complete this important course.

[Please click here to secure your place – the details available in the report sent out separately.](#)

East Midlands Short Course Championships – 1st-3rd November – Nottingham

We are looking for officials to help at the short course championships in Nottingham which are fast approaching.

[Please sign up here. – the details available in the report sent out separately.](#)

East Midlands Masters Championships – 1st December – Moorways, Derby

We are looking for officials to help at the Masters Championships at Derby towards the end of the year, if you can lend any help, please sign up here. This would be a good gala for trainee J1 candidates as it is less stressful than normal open meets and trainees are welcome.

Ron.

**69/24i: IT Report – Judy**

**WEBSITE**

As predicted traffic was very much focused around the Masters Meet. The new Results page worked well for the Masters meet with competitors able to connect through to the Sportsys file for start sheets as well as results.

The new WIX policy for charging for the links to Social Media Accounts includes 10 free posts per month to a single SM account. This has been sufficient during Sept so will monitor to see if this is enough for the coming months. If we continue with this 'free SM post' plan, then we will need to post to Instagram manually. I haven't yet done this for the last few posts but will endeavour to do so going forward.

**69/24j: Presidents Report**

Attended the SE National County Team Championships at Ponds Forge, 6th October, which was a first for me. This was a lively and enjoyable event with our County swimmers achieving a Division 2 10th place out of 19 teams. Well done to everyone who was involved and took part. The swimmers put out some very good swims and pulled together as a team to deliver a respectable result.

Judy said that unfortunately the new LASA Pennant was not paraded round prior to the start of the gala and also could not be seen in the balcony. She proposed that she have designed a big banner for the County which would be seen by all when being displayed. All in favour and Judy said she would try and get it sorted before the Master Competition so that they could display it.

**69/24k: Disability report**

No report.

**69/24l: Any other Reports:**

There were no further reports.

**70/24: Nominations for Honorary President 2025**

Ursula said she had received two nominations Neither of the persons had been asked if they wished to be considered at this stage as she felt that it would be better for the person receiving the most votes to be asked once the voting had been completed. For the voting to be done, Ursula said she would send out the names to those on the Executive with voting rights and ask them to return their vote by return. She asked that the names of the two nominees not to be discussed with anyone else at this stage.

### **71/24: Trophies**

- **(Male/Open and Female)**

A nomination for both had been received.

- **(Male/Open and Female)**

One nomination for Male/Open

Five nominations for Female.

The five names with citations would be sent to those on the Executive with voting rights for them to give their vote and again it was asked that at this time the names were kept confidential.

- **Trevor Henson Trophy**

One nomination received.

- **LASA Annual Coach Award – closing date 15<sup>th</sup> October**

To date two nominations – in line with the criteria for voting non-coaching members of the Swimming Committee would be asked to vote on the nominations after the closing date with the winner being notified to the Executive at the January meeting.

- **LASA Masters Trophy – closing date 30<sup>th</sup> November**

Two nominations to date – following the closing date those with voting rights would be asked to select their preference.

Ursula took the opportunity to thank Jamie and Harry from City of Leicester for providing the nominations for the Tony Gibson/G.E. Mcoy Cup, Swimmer of the Year and Trevor Henson Trophy. Unfortunately, there had not been any nominations received from any of the other clubs.

### **72/24: Life Member nominations**

Ursula said there had been no nominations for Life Membership. She also reminded the meeting that nominations for County Badges could be made at any time of the year. A citation should be sent with any County Badge nominations.

### **73/24: Any other Business accepted by the Chair as relevant.**

- a) Geoff asked that delegates ask their clubs to let him know who their Age Group & Championship delegate would be so that the information regarding these championships could be passed to the relevant members via the delegates.
- b) Judy confirmed that the Insurance had been paid and included LASA stock being stored in the new cupboard at Braunstone Leisure Centre. It was important that this cupboard was always locked. Sue said she had a stock of Polo Shirts and wondered whether there would be room to store them in this cupboard. It was felt that all stock should be kept centrally and in this respect the size of the present cupboard would be looked at and if felt not to be large enough then another cupboard may be required or a larger cupboard than the present one. Geoff said he would look at this with Sue.
- c) Rachel indicated that this would be her last meeting as the Delegate for Leicester Penguins Club. She was thanked for her support. Ursula said she would contact the club to remind them of the need to have a delegate at the meetings.

**Confirmed date of next meeting 12<sup>th</sup> November 2024 commencing at 7.00 pm via google meet.**

There being no further business the meeting was closed at 7.50 pm.