



## LEICESTERSHIRE & RUTLAND AMATEUR SWIMMING ASSOCIATION

### Minutes of Meeting held on Monday 8<sup>th</sup> July 2024

**Present:** Ursula Beck, Judy Leader, Ron Brewin, Geoff Robilliard, Sue Wainscot, Trevor Hincks, Alan King, Val Dunton, Maryjoy Appleton, Rachel McClaren, Angela Lake.

**49/24: Apologies:** Lee Smith, Paul Sippitt, Jill Stidever, Helen Bickerstaff, Abi Crane and Jamie Evans. Jenny Beech (Melton Mowbray) and Leslie Johnson (Neptune) were also absent from the meeting.

It was confirmed that Lee Taylor had stepped down as the Chair of Shepshed and as the delegate for Shepshed. Ursula said she would communicate with Shepshed to see if they could appoint another person to take over as the delegate. She said she had also contacted Leslie Johnson, the delegate from Neptune to see if she was still the delegate as she had not heard from her for some time. Neptune's Chair had also been made aware. Ursula said she would communicate with them again as it was important for all clubs to have a delegate at the meetings in order for them to be made aware of what was happening in the County.

#### **50/24: Confirmation of the Minutes of the meetings held on Tuesday 11<sup>th</sup> June 2024**

Correction to the previous minutes – Angela Bird should read Angela Lake. Ursula apologised for this error. Following this correction the minutes were proposed by Val Dunton and seconded by Ron Brewin as being a true record. All present accepted the minutes.

#### **51/24: Matters Arising from the meeting held on 11<sup>th</sup> June 2024.**

There were no matters arising from the minutes.

#### **52/24: Correspondence & Secretary's report:**

No correspondence reported on at this meeting. Ursula again stressed that the County needed a Secretary and asked that the delegates enquire within their clubs to see if anyone was interested.

#### **53/24: Acceptance of Records – Trevor Hincks**

There were no records for ratification this month.

#### **54/24a Treasurers Report – Judy Leader**

##### **Main Points**

- Income this month is attributable to Affiliation Fees and entry fees for the Inter Club Relay Galas
- Expenditure is attributable to the regular outgoings (COL, Workspace, software etc), and the purchase of 15 President badges. This was a large unbudgeted expense but will not need to be repeated for a number of years.

##### **Budget Meeting**

- The Budget meeting has been set for 7:00pm Tuesday 13th August at The Marriot Hotel, Grove Park Leicester. Please will all Managers and Officers let me have their individual budgets by 12th July, if not already supplied, so they can be collated into a single document to be presented at the meeting.

##### **Attached reports:**

Cash Flow for the Financial Year – showing financial year to date.

Profit & Loss for June – expenditure exceeded income this month as expected.

Balance as at 30th June 2024 - showing financial position

## **54/24b: East Midlands Region Report – Ursula Beck**

### **Regional Board Meeting – 6<sup>th</sup> July 2024**

Regional Award Presentation day was discussed. All nominees within the Region will be invited to Afternoon Tea at the Burleigh Hotel in Loughborough. Date confirmed as being 14<sup>th</sup> September 2024. Invitations will be sent out once the nominations have been received from Swim England.

The Region is also having to complete a Governance Review as have the County. Hoped to have this completed by September.

With regard to the Regional Development programme for next year, the Region would be advertising for a skilled coach to take the lead. Also looking at having a Regional Distance Development Programme to include Open Water. More details to follow.

The Region had a very successful Open Water Event at Cirencester combined with the South West and West Midlands Regions. There were 360 swimmers making it a very long day and with this in mind the Region will be reviewing whether it would be possible to return to having own Regional Open Water competition again. Issues around where to have an open water event as there are a large number of amenities required and also the number of officials required to hold such an event.

The next Para Open Meet is on 13<sup>th</sup> October 2024 when classifications would take place. As a Region we do not have any swimmers waiting to be classified at the present time.

A reminder that the next Swim Panel would be meeting on 24<sup>th</sup> July. Two clubs still not uploaded their elements.

## **54/24c: Swimming Report – Paul Sippitt**

There was no Swimming Report for this month. Unfortunately, due to a number of circumstances the Swimming Committee meeting set for 6<sup>th</sup> July was cancelled, Geoff had, however produced a report in respect of the County Championships 2025 which he briefed the Executive on.

### **Persons in Place (04/06/24)- LASA Age Groups and Championships 2025**

- Officials Coordinator – Sue Wainscot plus another (we are requesting someone as back up). Jackie Harrison has agreed to back Sue and assist. Awaiting answer from Stacey Curry. May go to Swim Meet method for Officials. Lead Referee- Gez McLoughlin (please note if Gez is not on site due to work commitments. Lead Referee duty will be whoever is listed first on that Session, and they will be Lead Referee of that Session Gez is Lead for competition in total.
- Medals/Trophies – Abi Crane and Jackie Harrison has promised to get back to me on her daughter, Lucy, again being available.
- Volunteers/Heat Senders/Door personnel- Abi Crane with the very successful What's App group where clubs worked together to cover shortages
- LASACATS and other trophies spreadsheet. Good news Carla has agreed to do it again.
- LASA Welfare- to be approached for decision. Has been approached and agreed to be available- That person is Mrs Mary Clarke (05/05/24)
- LASA website – Judy Leader
- AOE/Meet Management- Ron Brewin, Kim Black (she has once again agreed to write the meet files and work alongside Ron and team), Plus possibly the two Simons. Simon Corbett has agreed. Good news Simon Lane has agreed to assist the team when able. So, unless Ron or Kim wishes to bring anyone else in then we are set.
- Meet Coordinator- tbc
- LASA Poolside Furniture- Sue Wainscot.
- Accreditation- Recent email activity has resulted in a yes to accreditation for relays and no cost to clubs (yet to be confirmed)- LASA Treasurer
- I am at BLC 04/06/24 where I am hoping we will be able to load our LASA Cupboard with our equipment. Need to measure and see what can be accommodated.
- I will be ordering the water fountain for LASA Age Groups and Championships 2025 so that costings are available for LASA Treasurer prior to her request for information to be given ready for her finance meeting in August.

Update at LASA Executive Meeting (08/07/24) Cupboard is now in back room and was having padlock fitted Friday 5<sup>th</sup> July 2024. I will be visiting to see if they have managed to get shelves for the cupboard and then dependant on result of visit make a decision.

Geoff Robilliard Acting Meet Coordinator LASA Age Groups and Championships 2025

## **54/24d: LASA Development Report – Sue Wainscot**

### **INTER COUNTY TEAM EVENT:**

The swimmer “long list” has been reviewed and the draft team selection made to include any faster times achieved at the COLSC & Leicester Sharks Open Meets held recently.

The draft list has been circulated to Jamie Black, Harry Pickering & Jamie Evans and comments requested by 7/7/2024 (particularly where there are a number of combinations for the medley relay).

The swimmer invites will be sent out next week so that they are received before the school summer break.

Information from Swim England is usually published during August.

### **CLUBCHAIR/COACH MEETING 29.6.24:**

Unfortunately, this was cancelled a couple of days before the event and apologies again to all those who had committed to attend.

This will need to be rescheduled as there are a number of items that need to be agreed for the start of the new swimming season. Potential dates will be sent out in the near future.

### **INTER CLUBS GALA 7.9.24:**

As at 5/7/24 I believe that the following clubs have paid for an entry:

Leicester Sharks, Melton Mowbray, Market Harborough, Coalville, Hinckley, Penguins & Braunstone.

It was confirmed that Leicester Neptune have now also entered.

Support team for the event will be sorted over the next few weeks and there will need to be a lane draw.

Angela informed the Executive that Loughborough Town had obviously missed the emails relating to this event due to a number of coaching changes within the club and asked if they had left it too late to enter. It was identified that the closing date for entry and the closing date for submitting payment were different. It was agreed that Sue would look at the Conditions of Entry.

Post note – It was confirmed that Loughborough could enter as the closing date for entry was 24<sup>th</sup> August. Sue has informed Angela of this decision.

### **LONG COURSE TRAINING FOR NATIONALS:**

I believe that Loughborough Town & Hinckley are planning some joint training; I have not had any questions from Leicester Sharks, but they may have contacted the other clubs directly.

Angela confirmed that Coalville were also taking part in this joint training.

### **LASA DEVELOPMENT CAMP ALTERNATIVES:**

I had a conference call with Tom McManus from Swim England about the format and options open to counties regarding the above.

Tom confirmed there was flexibility in how each county approached the running of camps including length, frequency and age ranges.

The key priority is for those swimmers 13 & under to concentrate on all four strokes so selection should be based on performance in the Individual Medley.

Club Coaches, external resources or a combination could be utilised, but it is important all Club Coaches support whatever is agreed and organised.

This was due to be discussed at the meeting at the end of June so will be a major topic when the meeting is reconvened.  
Sue Wainscot

#### **54/24e: City of Leicester Development Report – Jamie Evans**

In the absence of Jamie, Ursula briefed the Executive on the report received,

#### **Development Report June/July 2024**

Development have now competed at their end of season meets. Firstly short course at City of Leicester Open Meet (June) this had a great display of race skills and a few starting areas to improve. The final long course Open Meet at Northampton (July). Northampton was very successful with multiple heats won and a Development medal haul of 11 Golds, 8 Silvers and 5 Bronze.

Development continue to work drills every session that the swimmers know well which enables coaches to focus on the technical needs of individuals in the squad as required. As we wind down for the season we are just ticking over aerobically. Drills are the main focus as we set up for the 2024-25 season.

Reviewing the season we feel the following needs to improve for next seasons link squad.

- Kick ability (on all four strokes and underwater).
- Ability to hold onto technique for longer repetitions of work.
- Underwater speed (linked to kick ability).

If anyone wishes to have any further information or to visit the City of Leicester programme please let me know, my contact details are on the bottom of this report.

Thank you to LASA for your continued support.

Jamie [headcoachcol@gmail.com](mailto:headcoachcol@gmail.com) 07912732023

#### **54/24f: Masters Report – Alan King**

Alan informed the Executive that the entries for the County Masters Gala were trickling in, and it was to be hoped that there would be an increased number during August, which was what normally happened.

#### **54/24g: Rules Revision—Paul Sippitt**

No report.

#### **54/24h: Officials Report – Lee Smith and Ron Brewin**

Congratulations to Natalie Rose, Pete Richardson and Claire Traynor on completion of their Judge 2 qualification.

Recently received officials list from Swim England for qualified officials and trainee officials are up to date and accurate. These are now being used for all communication across the County.

#### **Leicestershire Masters Open Meet**

This event has now been set up on our Swim Meets account, then link to sign up to officiate at this event:

<https://swim-meet.com/OfficialsSignup/Leicestershire/>

An official's request has now been sent to all Leicestershire officials regarding this meet. It takes place on Sunday 15<sup>th</sup> September at Braunstone leisure Centre, there are two sessions:

Session 1: Swimming to start at 14:15, briefing approximately 13:45

Session 2: Swimming to start at 17:30, briefing approximately 17:00

#### **Judge 1's in training**

A further reminder that for a Judge 1 trainee to act alone in the position of timekeeper at a level 3 or level 4 event, they will need to have evidence of their timekeeper practical. Official coordinators and referees must be confident that trainees have this evidence before allowing them to work in this role, they can act alone in other roles such as IOT. A timekeeper practical assessment can be used to assess their competence, the timekeeper section in their logbook can then be signed off. The below form must then be completed and uploaded by the candidate to their account on [swimmingresults.org](http://swimmingresults.org) under "timekeeper practical". This will then sit under qualifications on their Swim England profile.

## TIMEKEEPER PRACTICAL COMPETENCE

Candidate's Name	
Club	
Membership Number	



I confirm that I have observed the above named individual acting competently in the role of timekeeper and am happy for them to be awarded the appropriate qualification.]

Observer's Name & Signature	
Membership Number	
Officiating Qualification	
Level of Event	
Role at Event	
Date	

The above has been communicated with all referees and club coordinators.

Lee

Ron said that in the absence of Lee, he wanted to thank him for all the hard work and commitment he had put into taking on the role of looking after the J1 and J2 Officials within the County. He was doing a superb job.

Another appeal. This year the British Transplant Games are being held over 4 days in Nottinghamshire. The swimming events are just one day on Saturday 3rd August at Harvey Haddon LC. There are children's events in the morning and adult events in the afternoon. Lunch will be provided for those working both sessions. If you can help, the sign up link is <https://www.swim-meet.com/OfficialsSignup/Notts/?h=534>

Don't forget to add your T-Shirt Size as there are specific T-Shirts for the event.

The event is not licensed so trainees would be very welcome and if we have sufficient numbers, mentoring will be available.

Looking at last year the events are 25m, 50m and some 100m plus relays. The games are very low key, and it is participation that is the crucial factor.

If you want to look at their website, go to <https://www.britishtransplantgames.co.uk/>

Ron.

Trevor informed the meeting that the Arena Leagues would now be licensed as L3 starting with the Autumn League. He confirmed that there were 3 Leicestershire clubs in the West Midlands Arena League - Braunstone, Hinckley and Leicester Sharks. No Leicestershire clubs were in the East Midlands Arena League The dates for the Autumn Arena Leagues were confirmed as being 12<sup>th</sup> October, 9<sup>th</sup> November and 14<sup>th</sup> December. It was stressed that it would be necessary for the timekeepers to be Judge L1 for the Arena League not just with a timekeeper qualification and a fully qualified referee would be required. Leicester League would remain a L3 licensed meet.

Rachel asked if relevant clubs had been advised. Trevor said minutes and notification of the changes had been sent to the relevant clubs within the County.

### **54/24i: IT Report – Judy**

Judy said that due to heavy work commitments she had not yet completed a Gallery for the Website or a new banner for the County. She hoped to be able to complete this work within the next few weeks.

### **54/24j: Presidents Report**

Nothing to report.

### **54/24k: Disability report**

The sessions have now returned to the published routine after a break caused by the pool at Desford not being available on a Sunday at short notice. All the swimmers lost a few weeks training but made up their sleep instead!

Two year six girls from Stathern and Hinckley St. Peters Primary Schools joined Derbyshire competitor to make up a team to represent East Midlands in the English Schools Relay Championship at Ponds Forge. They returned proudly

with gold and silver medals as well as a well-earned experience. Now to watch the Paralympics with dreams of the future.

Jill Stidever

**54/24: Any other Reports:**

There were no further reports.

**55/24: Any other Business accepted by the Chair as relevant.**

- a) Val said she had received an email from a person asking if we had an Artistic Swimming Club in Leicestershire. Ursula said that we did not, and that Nottingham was probably the nearest with an Artistic Swimming Club. She said if Val wanted further details to contact her after the meeting.
- b) Maryjoy said that Oadby & Wigston were holding a Friendly Gala on 14<sup>th</sup> September if any of the clubs were interested.
- c) It was asked if there were any grants available with the Olympics taking place this summer. Ursula said any details regarding grants would be on the East Midlands Newsletter sent out weekly and there were also taster sessions being offered. Details of these taster sessions had been published on the LASA Website.

**Confirmed date of next meeting 10<sup>th</sup> September 2024 commencing at 7.00 pm via google meet.**

Ursula wished the Executive well over the summer and if taking any holidays to enjoy and looked forward to seeing them at the next meeting in September if not before.

There being no further business the meeting was closed at 19.40 pm.